



## GCAC Children's Ministry Teacher Application



We are asking GCAC Children's Ministry teachers, substitutes, and superintendent(s) to complete the attached form each term.

☞ There will be one teacher and one parent-helper per Sunday School and Awana classroom.

☞ Prefer teachers to make a short-term (2-year) commitment to the program. When the two years are up, each teacher will decide if he/she would like to continue for another two years or take some time off.

☞ All teachers, substitutes, and superintendent(s) will participate in a mandatory teacher seminar each year. The date has *tentatively* been set for the second Saturday of September each year. More details will follow.

☞ All teachers, substitutes, and superintendent(s) will participate in a mandatory background check conducted by a secure agent and an interview by elder or pastor.

☞ By submitting this application, you are signifying that you have prayed over your decision to teach and you feel that the Lord is leading you to do so. You also understand that your role as a Children's Ministry teacher is a significant responsibility, and you will make it a priority. You will support the Mission, Vision, Values and Goals of this ministry by:

- Having a consistent personal devotion
- Committing to a regular rotation
- Spending time getting to know the lesson inside out before the class
- Arriving at least 10 minutes before class starts
- Greeting children and parents upon their arrival
- Staying until all children are picked up by parents
- Informing the grade/group team-lead of absence ahead of time and arrange for a substitute
- Communicating with team members about issues/concerns or prayer requests without being judgmental
- Making every effort to attend monthly prayer meetings
- Attending the required teacher trainings at least  $\frac{3}{4}$  each year

I will be available for support and assistance whenever you might need it. With that said, your feedback and suggestions are of utmost importance! We need to work together as a team because we are on the front lines of an important mission field, serving as one body in one Spirit, "being fitted and held together by what every joint supply, according to the proper working of each individual part, causing the growth of the body for the building up of itself in love." (See Ephesians 4:1-16)

Please place your completed form in my mailbox in the church office. Thank you for your desire to serve the children!

In Christ,  
Sylvia Wu  
Children's Ministry Superintendent  
Gaithersburg Chinese Alliance Church



GCAC Children's Ministry  
(Children's Sunday School / Children's Worship / Awana)

For Sunday school superintendent use:  
Pastor/Elder approval: \_\_\_\_\_  
Attended annual seminar  
\_\_\_\_/\_\_\_\_/\_\_\_\_  
Classroom assignment: \_\_\_\_\_

**Who recommends you to apply?**

Last Name:	First Name	Chinese Name (if any)
Phone:	Email:	

**Applicant's Personal Details**

1.

Last Name:	First Name	Chinese Name (if any)
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2.

Permanent Address:									
Home Phone:			Cell Phone:						
Email:	Date of birth (mm/dd/yy):		Age:						
Marital status (mark X in box):									
Single	<input type="checkbox"/>	Married	<input type="checkbox"/>	Widowed	<input type="checkbox"/>	Divorced	<input type="checkbox"/>	Ages of children, if	<input type="checkbox"/>

**Christian Life**

Are you a born-again believer, trusting Christ as your own personal Savior?	Yes / No (circle one)
Are you a member of Gaithersburg Chinese Alliance Church?	Yes / No (circle one)

1. List any regular Christian activities you have been involved in at church or in Christian organizations.

CHURCH/ORGANIZATION	ACTIVITIES/RESPONSIBILITIES	DATES

2. Have you worked at any other Children Ministry role either in GCAC or other church? If so, please give description.


**Experience and Skills**

Please indicate fluency level: [ 1 ] very poor to [ 5 ] fluent and check [x] the one that applies

1. Is Mandarin your first language? Please indicate fluency level

Yes, please check [ ].	If No, circle [ 1 2 3 4 5 ]
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2. Is English your first language? Please indicate fluency level

Yes, please check [ ].	If No, circle [ 1 2 3 4 5 ]
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3. What practical skills/abilities, interests and hobbies do you have? (e.g. music, IT etc.) Please indicate your level of ability.

I can _____	Please circle [ 1 2 3 4 5 ]
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### Education

(Please fill boxes that apply)

1. EDUCATION HISTORY - list highest 2 degrees/certificates (college, university, Bible School), if available:

FROM / TO:	NAME OF SCHOOL / COLLEGE / UNIVERSITY	LOCATION

### Area of Interests

Sunday School (9:50AM – 11:25AM):

Please check all grade levels you might consider:      teaching or helping (circle one)				
Preschool (ages 3-4)		Kindergarten / 1st		Substitute teaching only (circle grades below )
2nd / 3rd		4th / 5th		Infant-2 / Pre / K-1 / 2-3 / 4-5 / Hallway Patrol
Infant – age 2		Hallway Patrol		

Sunday Worship (11:20AM – 12:30PM):

Please check all grade levels you might consider:      teaching or helping (circle one)				
Group 1 Infant - Preschool		Group 2 K – 5 <sup>th</sup>		Substitute teaching only Group 1 or 2 (circle one)

Awana (7:35PM – 9:35PM, Friday):

Please check all areas in which you might consider volunteering:      teaching or helping (circle one)				
Cubbie 3 yrs – Preschool		Sparks K – 2nd Grade		Substitute teaching only (circle grades below )
T&T 3rd – 5th Grade		Game Time		Cubbie / Sparks / T&T / Game / Store
Council Time		Awana Store		

### Background Info

_ Been arrested for any reason?	Yes / No (circle one)
_ Been convicted of, or pleaded no contest to, any crime?	Yes / No (circle one)
_ Engaged in, or been accused of, any child molestation, exploitation, or abuse?	Yes / No (circle one)
_ Having any traits or tendencies that could pose any threat to children, youth, or others?	Yes / No (circle one)
_ Any reason why you should not work with children, youth, or others?	Yes / No (circle one)
If the answer to any of these questions is "yes," please explain in detail:	Attach Written Details

I certify that I have provided true and accurate information to the best of my knowledge in this application. I also authorize Gaithersburg Chinese Alliance Church to perform a background check.

Signature (Parent or Guardian signature if under 18)

Date